



# ArtSouthWA

# Southern Art + Craft

## *Trail 2019*

# APPLICATION

OFFICE USE ONLY

TA MA I PL OS

**WELCOME TO THE 2019 SOUTHERN ART + CRAFT TRAIL  
SATURDAY 21ST SEPTEMBER - SUNDAY 13TH OCTOBER 2019**

If you have any questions with this application, please direct them to the Trail Co-ordinator, Chrissie Gregory on 0477 037 881 or email: [trail@artsouthwa.com.au](mailto:trail@artsouthwa.com.au)

**You MUST fill out ALL SECTIONS.** If all sections are not filled out we cannot accept your application.

**APPLICATIONS CLOSE FRI 3th MAY 2019**

### CONTACT *details*

Please note that the contact person is the person who will receive all the Art Trail correspondence via the email given. This must be an email address that is checked regularly

NAME: \_\_\_\_\_

DAYTIME PHONE NUMBER: \_\_\_\_\_

MOBILE: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

POST CODE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

### ARTIST *details*

Please list the artist(s) taking part in your exhibition. If more than 10 artists participating, please just name your group:

ARTIST(S) NAME	RESIDENTIAL POSTCODE	EMAIL ADDRESS

GROUP NAME (if more than 10 artists): \_\_\_\_\_

### EXHIBITION *information*

- |                                      |                                       |                                    |                                   |
|--------------------------------------|---------------------------------------|------------------------------------|-----------------------------------|
| <input type="checkbox"/> SCULPTURE   | <input type="checkbox"/> PRINT MAKING | <input type="checkbox"/> GLASSWORK | <input type="checkbox"/> WOODWORK |
| <input type="checkbox"/> PAINTING    | <input type="checkbox"/> DRAWING      | <input type="checkbox"/> TEXTILES  |                                   |
| <input type="checkbox"/> PHOTOGRAPHY | <input type="checkbox"/> ENCAUSTIC    | <input type="checkbox"/> METALWORK |                                   |
| <input type="checkbox"/> CERAMICS    | <input type="checkbox"/> MIXED MEDIA  | <input type="checkbox"/> JEWELLERY |                                   |

OTHER: Please specify \_\_\_\_\_



# ArtSouthWA

## EXHIBITION *information* cont...

EXHIBITION NAME: \_\_\_\_\_

DESCRIPTION OF WORK / EXHIBITION - This information will be used in the Trail booklet. Choose carefully, we may need to edit. Please no more than 40 words: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## VENUE *information*

VENUE NAME: \_\_\_\_\_

VENUE ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE NUMBER (ONE ONLY - to be listed as the contact in the booklet): \_\_\_\_\_

VENUE TYPE:

- |   |  |
|---|--|
| <input type="checkbox"/> DEDICATED GALLERY                          | <input type="checkbox"/> WINERY            |
| <input type="checkbox"/> STUDIO / GALLERY DETACHED FROM LIVING AREA | <input type="checkbox"/> CAFE / RESTAURANT |
| <input type="checkbox"/> A DISPLAY INSIDE HOME LIVING AREA          | <input type="checkbox"/> OTHER             |
| <input type="checkbox"/> RETAIL SHOP                                |  |

DIRECTIONS - Write short, clear directions to this venue: e.g. from town, take highway north for 1.5km, and turn right into Smith Rd. After 4kms, turn left into Brown St. No more than 30 words: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DOES THIS VENUE HAVE:

- |   |   |
|---|---|
| <input type="checkbox"/> WHEELCHAIR ACCESS      | <input type="checkbox"/> RESTROOM FACILITIES                      |
| <input type="checkbox"/> CREDIT CARD FACILITIES | <input type="checkbox"/> REFRESHMENTS AVAILABLE ON SITE OR NEARBY |
| <input type="checkbox"/> OFF ROAD PARKING       |   |

## OPENING *days + times*

Venues **MUST** agree to open during the times advertised in the Trail booklet and for a minimum of 13 days - which is to include two of the four weekends. Note: Please be aware of the Public Holiday on Monday the 30th September and the AFL Grand Final Day 28th September.

**Check with your neighbouring venues when considering times!**

**Please mark with a "C" the days you will be CLOSED. \***

SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Sept 21st <input type="checkbox"/>	Sept 22nd <input type="checkbox"/>	Sept 23rd <input type="checkbox"/>	Sept 24th <input type="checkbox"/>	Sept 25th <input type="checkbox"/>	Sept 26th <input type="checkbox"/>	Sept 27st <input type="checkbox"/>
Sept 28th <input type="checkbox"/>	Sept 29th <input type="checkbox"/>	Sept 30th <input type="checkbox"/>	Oct 1st <input type="checkbox"/>	Oct 2nd <input type="checkbox"/>	Oct 3rd <input type="checkbox"/>	Oct 4th <input type="checkbox"/>
Oct 5th <input type="checkbox"/>	Oct 6th <input type="checkbox"/>	Oct 7th <input type="checkbox"/>	Oct 8th <input type="checkbox"/>	Oct 9th <input type="checkbox"/>	Oct 10th <input type="checkbox"/>	Oct 11th <input type="checkbox"/>
Oct 12th <input type="checkbox"/>	Oct 13th <input type="checkbox"/>					

OPENING TIMES: \_\_\_\_\_



# ArtSouthWA

IMAGE *for booklet + website*

This image will be used in the guide booklet as well as on the website. Make sure it is interesting and relevant to help promote your exhibition.

**\*\*IMPORTANT\*\***

We require ONE image only of artwork which is indicative of the work to be shown in your exhibition.

**SQUARE images ONLY!**

Image to be in jpg format, sized @ 1800 x 1800 pixels or 20 x 20cm @ 300dpi

**PLEASE NAME YOUR IMAGE WITH THE CONTACT SURNAME.**

Please email your image to: trail@artsouthwa.com.au

DEMONSTRATION *of your art*

Would you consider presenting a demonstration or running a workshop during the Trail?

YES

NO

If you answered yes, the Trail Co-ordinator will be in contact with you to discuss.

OTHER *requirements + information*

It is your responsibility to check any legal requirements and local regulations.

You **MUST** also arrange your own public liability insurance. Please attach a copy of your Certificate of Currency in relation to your public liability insurance to this application - your insurance company will provide this if you contact them. You may not be able to exhibit if you do not provide evidence of insurance cover.

Participating artists wishing to exhibit in their own home or studio attached to their own home, must confirm with their local council that this is allowed or that their property is zoned for commercial retail sales. **For City of Albany residents/venues, please also complete the COA Open Studios form.**

All work that is part of a feature exhibition must not have been previously exhibited in the region. Galleries should ensure a good range of new work in their premises if a feature exhibition is not being presented. Complaints regarding the same artworks being exhibited year after year have been received.

Artists and exhibiting venues agree that Artsouthwa Inc. reserves the right to reproduce in print, film or digital format any of the images provided in relation to entries in the Southern Art & Craft Trail booklet for the purposes of promotion, education or documentation of the event.

Artsouthwa will not charge commission on any sales made during the Trail. We strongly urge venues to charge a commission fee for any sales, and it is the responsibility of the venue to honour any agreements made with their exhibiting artists. The fee for participation in the Trail can be paid by either the venue or the artist, or shared. Artworks exhibited need not be for sale, by prior arrangement between the venue and the artist.

All exhibitions, events (other than workshops) and programs must be offered FREE to the general public.

I have read all of the conditions relating to participation in the 2019 Trail and agree to abide by them for the duration of the Trail and that **my venue will not close on days and times I have indicated it will be open. Artists should liaise closely with venues on this matter, especially retail and similar places that would normally be closed on weekends and public holidays.**

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_



## TRAIL *fees*

**TRAIL PARTICIPATION FEE**

\$120.00

*plus*

**ARTSOUTH 2019 TRAIL SIGN FEE**

\$65.00

You will be issued with an NEW Art Trail sign to help direct visitors to your venue. You will need to retain the sign for use during future Trails, so please keep it in good condition.

NOTE: Any outstanding signs from previous years must be returned by 15/03/2019 or your bond will be considered a donation to ArtSouthWA.

*plus*

**ARTSOUTH MEMBERSHIP FEE** - if not already a member of Artsouth and membership has not yet been paid. You MUST be a member of Artsouth to be involved in the Art Trail.

**A completed membership application form must accompany this Trail Application.**

INDIVIDUAL MEMBERSHIP

\$60.00

GALLERY MEMBERSHIP

\$95.00  gallery with less than 10 members

\$125.00  gallery with 10 or more members

ORGANISATION MEMBERSHIP

\$95.00  groups with less than 10 members

\$125.00  groups with 10 or more members

*plus*

**ARTSOUTH MEMBERSHIP EXTRAS** All memberships include:

a listing on the ArtsouthWA web page

2 x images

a link to your website

ADDITIONAL 1 X IMAGE

\$15.00

ADDITIONAL 2 X IMAGES

\$25.00

*Total to be paid:*

\$



# ArtSouthWA

## CHECKlist

ONCE YOU HAVE COMPLETED THE **APPLICATION**, RETURN YOUR:

**FORM**

Mail to the Coordinator - Southern Art & Craft Trail  
PO Box 6009, Albany WA, 6332.

Scan the completed forms and email to [trail@artsouthwa.com.au](mailto:trail@artsouthwa.com.au)

**FEES**

Cheques payable to ArtsouthWA Inc. and to be sent to:  
PO Box 6009, Albany WA, 6332.

EFT payments may be made to ArtsouthWA Inc. - **Bendigo Bank, BSB: 633 108 , ACC: 1443 58306**, quoting contact name for reference. Please advise us by email [admin@artsouthwa.com.au](mailto:admin@artsouthwa.com.au) of your direct deposit and ensure that both your application and the direct deposit are received by **3rd MAY 2019**.

**IMAGE FOR BOOKLET**

Please email your image to: [trail@artsouthwa.com.au](mailto:trail@artsouthwa.com.au)  
SQUARE Image ONLY. Sized at 1800 x 1800 pixels or 20x20cm @ 300dpi  
or  
Enclose a cd/thumb drive of your photograph with your application form.

**INSURANCE CERTIFICATE**

Please email to: [trail@artsouthwa.com.au](mailto:trail@artsouthwa.com.au)

**ARTSOUTHWA INC. MEMBERSHIP FORM**

If you are not already a member, complete the ArtsouthWA Inc. Membership Form and attach.

Please ensure that both your application and all fees payable are received by **FRI 3rd MAY 2019**

**IF YOU REQUIRE ANY FURTHER INFORMATION PLEASE EMAIL THE TRAIL CO-ORDINATOR AT:  
[trail@artsouthwa.com.au](mailto:trail@artsouthwa.com.au)**